



Baileys Harbor Community Association (BHCA)  
Board Meeting February 2, 2023, 11:30am  
The Ridges Sanctuary  
**Minutes – 2/2/23**

Present: Andy Gill, Sam Nelson, Carin Stuth, Cynde Ploor, Kurt Kiefer, Scott Bennett, Jeff Lutsey  
Absent: Traci Vartanian

1. The meeting was called to order by President Andy Gill.
2. The Board added "Bylaws Review" to the agenda.
3. The January meeting minutes were not reviewed at this meeting.
4. No action was taken on financial matters.

Discuss/Take Action:

Cynde provided updates as follows:

- The Board reviewed a proposal to purchase 2 porta potties rather than rent them, summer events. The units will cost \$375 each and service to maintain them will cost \$80 per maintenance call. Arrangements to store them in the off-season are being coordinated with the Town of BH and if the Town does not have space, Andy Krowas has a place to store them on the Krowas property.
- The Board agreed to schedule Harbor Holiday for December 9, though are still considering coordinating the event to be held on the same day as Ridges Natural Christmas.
- The Easter Egg Hunt will be moved to Recreational Park in April because Waseda Farms is holding the Jacksonport event on the farm in the morning, which is the time BHCA wanted to schedule the event.
- The fees to bring the University of WI – Madison Marching band to BH for the 4<sup>th</sup> of July parade are as follows: \$300 administrative fee and \$95 for each of the 30 people in the band (minimum number). The Board did not take action to contract with the group at this time and directed Cynde to find out if area schools or the Birch Creek Music Performance Center would be interested in participating in the parade.
- A disagreement between one of the Yoga instructors and DCBC management occurred at a recent session. As a result, the second instructor will lead the remaining sessions. We will consider developing a contract to outline expectations for both parties for 2024 to prevent future issues.
- Paperwork has been completed to obtain the necessary permit for the Town for our 2023 events. Cynde will obtain the \$10 check from Carin for the related payment. The Town Board will need the list of our events to review and approve at the Town Board meeting in February.



Cynde made a request to attend the Wisconsin Conference on Tourism in Green Bay on March 12 – 14. The Board approved payment of the \$290 conference fee, lodging and reimbursement for gas.

The Board nominated and approved Steve Makovec to become an additional “transition” member of the Board. (See January meeting minutes for more details on this process)

Board members reviewed the BHCA Bylaws and proposed changes to simplify some operational aspects of the organization as well as offer some additional flexibility for scheduling meetings. Ann Marie completed a summary of the changes that can be shared with the membership at the annual meeting, where the changes must be reviewed by members according to the bylaws. Cynde will make arrangements to post the Board meeting agendas on the BHCA website three days before the scheduled meeting. In related discussion, current “household” membership forms will be changed to read “community” membership forms.

12. The meeting was adjourned at 1:46 pm